



# GONDWANA UNIVERSITY, GADCHIROLI

(Established by Government of Maharashtra Notification No. MISC -2007/(322/07) UNI -4 Dated 27<sup>th</sup> Sept. 2011 & Presently a State University governed by Maharashtra Public University Act, 2016 (Maharashtra Act No. VI of 2017)

## Office of the Director Students' Development

Dr. Priya Gedam  
Director (I/C)  
(Department of Students' Development)

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No. GU/DSD/197/2017

Date :- 28/12/2017

### CIRCULAR

#### Formation of Students' Council under the Section 99A(2)(a), 99A(2)(b) & 99(4) for the Academic year - 2017-2018.

To,

The Principals of All Affiliated Colleges  
And Heads of the University Departments.  
Gondwana University, Gadchiroli

Sir/Madam,

As per the Directions No. 42 and 46 of 2017 issued by the Hon'ble Vice-Chancellor under the provisions of the Maharashtra Public Universities Act, 2016 and Section (4) 99A of the Maharashtra Ordinance No. XXVIII of 2017 issued on 28/11/2017 an ordinance to amend the Maharashtra Public Universities Act, 2016, the following dates has been approved and fixed for the academic year 2017-18 by the Management Council for the process of formation of University Department Students' Council, College level Students' Council and University Students' Council.


- |   |            |
|---|------------|
| 1. Announcing of Schedule/sending dates.  | 28/12/2017 |
| <b>A. Formation of University Department Students' Council Under Section 99A(2)(a)</b>  |            |
| 1. Formation of University Departments Students' Council under Section 99A(2)(a)  | 04/01/2018 |
| 2. Declaration and display of preliminary electoral roll of the council by DSD<br>on instruction from Hon'ble Vice-Chancellor | 04/01/2018 |
| 3. Declaration and display of final electoral roll  | 08/01/2018 |
| 4. First meeting of University Departments Students' Council &<br>Election of the Secretary under Section 99 A(3)             | 11/01/2018 |
| <b>B. Formation of Students' Council at College level Under Section 99A(2)(b)</b>   |            |
| 1. Formation of College level Students' Under Section 99A(2)(b)   | 04/01/2018 |
| 2. Declaration and display of preliminary electoral roll of the council by the principal                                      | 04/01/2018 |
| 3. Declaration and display of final electoral roll  | 08/01/2018 |

4. First meeting of college level Students' Council and Election of the "SECRETARY"  
under section 99A(3) at college level 11/01/2018  
to nominate on University Students' Council.

**C. Formation of Students' Council at University level Under Section 99A(4)**

1. Last date to receive the communication forms informing the names of duly elected "SECRETARY" of the Students' Council at college level formed under Section 99A(2)(b) to the Director of Students' Development. 16/01/2018 upto 5.00 pm.
2. Selection Scrutiny Committee meeting. 18/01/2018
3. Notification for declaring the names of the Students' nominated on University Students' Council. (electoral roll) 20/01/2018
4. First meeting of University Students' Council with the Hon'ble Vice-Chancellor and Election for the 'President' and 'Secretary'. 30/01/2018

Place : Gadchiroli  
Date :

  
Dr. Priya Gedam  
Director, Students' Development (i/c)

**Note :-**

**Formation and the functions of the Students' Council of each Affiliated college and election of Secretary is mandatory u/s (4)99A of the Maharashtra ordinance No XXVIII of 2017 and Maharashtra public Universities Act 2016 Noncompliance of this provision amounts to violation of the Act.**

**Encl :-**

1) **Direction No. 42 of 2017**


2) **Annexure, I. Nomination Paper**

Proforma of nomination for the election of the Secretary, by the student member of the university department students council or the students council for affiliated college.

3) **Annexure, II. Notice of withdrawal**

Proforma for notice of withdrawal of the candidature from the election to the secretary of the Gondwana University department students council or the students council for affiliated college.

4) **Annexure, III. Voting Paper**

  
Dr. Priya Gedam  
Director, Students' Development(i/c)



## GONDWANA UNIVERSITY, GADCHIROLI.

### Direction No. 42 of 2017

#### FORMATION OF UNIVERSITY DEPARTMENT STUDENTS' COUNCIL, AND STUDENTS' COUNCIL FOR AFFILIATED COLLEGES DIRECTION, 2017.

(Issued u/s. 12 (8) of the Maharashtra Public Universities Act, 2016.)

**Whereas**, the Maharashtra Public Universities Act, 2016 (VI of 2017) (hereinafter referred to as the 'Act') has come in to force in the State of Maharashtra, with effect from 1<sup>st</sup> March 2017, repealing the Maharashtra Universities Act, 1994;

**AND**

**Whereas**, Maharashtra Public Universities (Amendment) Ordinance, 2017 (Maharashtra Ordinance No. XXVIII of 2017) has been promulgated by the Governor of Maharashtra and the same has been published in the extraordinary Gazette No. 157 dated 28<sup>th</sup> November 2017;

**AND**

**Whereas**, Section '99 A' has been inserted in the Act, by the Ordinance No. XXVIII of 2017, providing for the constitution and functions of the University Students' Council, University Department Students' Council and the Students' Council for Conducted Colleges, Institutions of the Universities and the affiliated colleges for the academic year 2017-18;

**AND**

**Whereas**, the Gondwana University, Gadchiroli (hereinafter the 'University'), hitherto governed by the Maharashtra Universities Act, 1994, is now being governed by the Maharashtra Act No. VI of 2017 as amended by the Maharashtra Ordinance No. XXVIII of 2017;

**AND**

**Whereas**, the Government of Maharashtra, in exercise of its powers under sub section (10) of section 72 read with sub section (13) of section 71 and section 67 of the Act has issued a Uniform Statute No. 1 of 2017 in respect of Maharashtra Public Universities (Procedure for conduct of elections to various Authorities and Bodies of the University) Uniform Statute, 2017, notified Vide No. Misc-2016/C.R.347/Desk-Vishi-3 dated 17<sup>th</sup> May 2017, prescribing the procedure for conduct of elections to various Authorities and Bodies of the University;

**AND**

**Whereas**, there is no Statute prescribing the procedure for formation of the University Students' Council, University Department Students' Council and the Students' Council for the conducted colleges/institutions of the University and the affiliated colleges through the process of nomination and election;

**AND**

**Whereas**, Directions issued by the Vice-Chancellor u/s. 14 (8) of the Maharashtra Universities Act, 1994 bearing Nos. 146 of 2012 and 147 of 2012 are automatically lapsed as per the provision made under the proviso of section 12 (8) of the Maharashtra Public Universities Act, 2016;

AND

Whereas, the matter is required to be regulated by the Statute;

AND

Whereas, passing of the Statute by the Senate and assented to it by the Hon'ble Chancellor is time consuming process;

AND

Whereas, there is an emergency to conduct the elections of the different councils provided under section 99A of the Act.

Now, therefore, I, Dr. N. V. Kalyankar, Vice-Chancellor, Gondwana University, Gadchiroli, in exercise of the powers vested in me under Section 12(8) of the Maharashtra Public Universities Act, 2016, do hereby issue the following Directions :-

1. This Direction may be called "Formation of university department students' council, and students' council for affiliated colleges Direction, 2017.
2. This Direction shall come into force from the date of its issuance.
3. An execution and implementation of this Direction shall be limited up to the last day of academic year 2017-18.
4. In this Direction, unless the context otherwise requires. :-

- i) 'Act' means the Maharashtra Public Universities Act, 2016 (Maharashtra Act No. VI of 2017.)
- ii) 'Class' means a body of students undergoing a course of instruction leading to the term end University examination;
- iii) 'Academic merit' means the aggregate marks obtained by a student in the qualifying degree examination, held in the preceding academic year. It also means the aggregate marks obtained by a student in the examination of the previous class/classes (the marks obtained in both the semesters of the preceding academic year, wherever the semester pattern has been introduced) in the preceding academic year.  
**Explanation :-** In case where more than one student scored equal marks in the qualifying examination, the marks scored in the immediately previous examination/examinations be considered. In the case where the marks in the previous qualifying examination/s are also the same, the date of birth of the younger candidate shall be considered.
- iv) 'College' means a college affiliated to the university, situated in the university area or jurisdiction'
- v) 'Department' means a Post Graduate teaching department teaching a particular subject or a group of subjects in the university which is established and maintained by the University.
- vi) 'Examination of the preceding year' means the term end examination of the preceding academic year (examinations of both the semesters of the preceding academic year wherever the semester pattern has been introduced).
- vii) 'Preceding degree examination' means the degree examination on the basis of which the student in question has been admitted to the Post Graduate course in a particular department of the university.
- viii) 'University Departments Students' Council' means the Students' Council constituted as per clause (a) of sub-section (2) of section 99 A of the Maharashtra Public Universities Act, 2016.

- ix) 'Student Council for affiliated college' means the Student council constituted as per clause (b) of sub-section (2) of section 99 A of the Maharashtra Public Universities Act, 2016.
  - x) 'Principal' means a teacher who is duly approved as a principal by the university.
  - xi) 'Management Council' means a Management Council Constituted as per provision made under sub-section (4) of section 30 of the Maharashtra Public Universities Act, 2016.
  - xii) 'Head of university department' means Head of the university departments, as prescribed in the Statute.
  - xiii) 'Pro-Vice-Chancellor' means the academic and executive officer, next to the Vice-Chancellor having purview of the entire university.
  - xiv) 'Vice-Chancellor' means the Vice-Chancellor of the university appointed by the Chancellor under provision of sub-section (4) of section 11 of the Maharashtra Public Universities Act, 2016.
  - xv) 'Director of Student Development' means the Director nominated by the Vice-Chancellor under provision of section 23 (a) (1) of the Maharashtra Public Universities Act, 2016.
5. a) The Director of Students Development shall notify the schedule of nomination, by the Vice-Chancellor and Pro-Vice-Chancellor for the purpose of constitution of the University Department Students Council.
- b) The Director of Students Development shall also notify the schedule of nomination, by the principal of affiliated college for the purpose of constitution of the Students' council for the affiliated college.
6. The University Department students' Council shall consist of the following members, Namely :-
- (i) Vice-chancellor President;
  - (ii) Director of Student's Development – Chairman;
  - (iii) Director of Sports and Physical Education;
  - (iv) Director of National Service Scheme;
  - (v) One student from each university department who has shown academic merit at the preceding degree examination and is engaged in full time studies in a university, institution or department or conducted college, nominated by the Vice-Chancellor;
  - (vi) Two lady Student nominated by the Pro-Vice-Chancellor and if there is no Pro-Vice-Chancellor, the Vice-Chancellor shall nominate two lady students.
7. The students' Council for affiliated college shall consist of the following members, namely :-
- (i) Principal -- Chairman;
  - (ii) One lecturer, nominated by the Principal;
  - (iii) Teacher in charge of National Cadet Corps;
  - (iv) National Service Scheme programme officer;
  - (v) One student from each class, who has shown academic merit at the examination held in the preceding year and who is engaged in full time studies in the affiliated college, nominated by the Principal;
  - (vi) Director of sports and physical education, if any;
  - (vii) One student from each of the following activities who has shown outstanding performance, nominated by the Principal, Namely :-
    - @ 1) Sports;
    - # 2) National Service Scheme and adult education;
    - \$ 3) National Cadet Corps;
    - % 4) Cultural activities.

\* (viii) Two lady students nominated by the Principal. Provided that, two of the Students from the Categories (vii) and (viii) shall be those belonging to the Scheduled Castes and Scheduled Tribes or De-Notified Tribes (Vimukta Jatis) or Nomadic Tribes or Other Backward Classes.

Explanation :- For nominating one student each from sports, National Service Scheme and Adult Education, National Cadet Corps, and Cultural Activities under provision of sub-para (vii) of para 7 above, following criteria may be taken into consideration :-

@ For nominating a student mentioned under the head (vii) 1 "Sports", a student shall have represented the college in the previous year or years, in one or more of the competitions or tournaments or meets conducted by the University. The student shall produce a certificate to that effect from the Director of Sports and Physical Education or District Sports Officer or recognized equivalent Officer thereto or Principal or Head of the Institution, as the case may be.

# For nominating a student mentioned under the head (vii) 2 "National Service Scheme and Adult Education" a student shall be a member of N.S.S. for atleast one academic year and who has attended atleast one inter collegiate camp. For a student who has participated in Adult Education programme conducted by the affiliated college/institution. he shall produce a certificate to that effect from the N.S.S. officer or a student who has participated in Adult Education conducted by the College, the Certificate shall be from the Principal or the Head of the Institution, as the case may be.

\$ For nominating a student mentioned under the head (vii) 3 "National Cadet Corps", a student shall be a member or NCC for atleast one academic year. He shall produce a certificate to that effect from the competent authority or the Principal or the Head of the Institution, as the case may be.

% For nominating a student mentioned under the head (vii) 4 "Cultural Activities", a student who has shown proficiency in the inter collegiate competition conducted by the university a college or a competition organized by the government, in one or more of the following activities, namely :-

(1) Debate (2) Elocution (3) Drama (4) Dance and (5) Music etc.

He shall produce a certificate to that effect from the competent authority or the Principal or the Head of the Institution, as the case may be.

\* For nominating two lady students under provision of sub-para (viii) of para 7 above, the lady student who has passed 12<sup>th</sup> Standard examination conducted by the Maharashtra State Board of Secondary and Higher Secondary Education or an examination recognized as equivalent thereto or an examination conducted by the Gondwana University, Gadchiroli, as the case may be, and who is engaged in full time studies in the said college -

Provided that in case of multi faculty college each nominee shall belong to different faculty.

8. The student members of the above mentioned councils in the para 6 or 7 shall elect, from amongst themselves, the secretary of their respective council.

9. The nomination of the student members of the students' councils shall be made for the Academic year 2017-18 on the date to be fixed by the Management council.
10. The Director of students Development of the university shall be the Returning officer for conduct of the election of the secretary of the university department students' council and the principal of the affiliated college shall be the returning officer for conduct of the election of the secretary of the students' council for affiliated college.

The respective returning officer shall communicate the name of the secretary of the respective council to the Gondwana University for formation of the university students' council.

11. A student who has passed his qualifying examination in the preceding Summer or Winter Examination shall alone be eligible for nomination as a Student member of the respective Students' Council.

- 12(a) The Director of Students' Development on instructions from the Vice-Chancellor, shall issue a notice for the first meeting of the University Departments Students' Council within 3 days from the date of its formation.

(b) The chairman of Students' Council for Affiliated College shall issue a notice for the first meeting of Students' Council within 3 days from the date of its formation.

(c) The first meeting of the University Departments Students' Council and Students' Council for Affiliated College shall be held on such date as notified by the Director Students' Development and in any case the meeting shall be held on or before the 7<sup>th</sup> day from the date on which the formation of Students' Council notified.

Provided that in very exceptional case, for good and satisfactory reasons, the Vice-Chancellor may permit Affiliated College to hold the first meeting some other day. However, such other day being not earlier than or latter than two days therefrom.

(d) The Secretary of respective Students' Council shall be elected from amongst the Students' members of the respective Students' Council in its first meeting.

Provided that in case of any dispute arising from the election, it shall be decided by a Committee comprised of three members of the Management Council, with Director of Students' Deverlopment as Secretary, Constituted by the Vice-Chancellor and notified for the information of all concerned by Director of Students' Development by the notification of the date of formation for Students' Council itself.

The Committee shall decide the disputes within three days of their reference to it by the Vice-Chancellor. The decision of the Committee shall be final and binding.

(e) The name of duly elected Secretary of the Students' Council from the College shall be communicated by the Principal in the prescribed form alongwith his duly attested photograph affixed thereto, to the Director, Students' Welfare immediately after the election, so as to reach him not later than 5 days from the date of election.

In communicating the name of the Student elected as Secretary of the Students' Council, the Principal / Dean / Director shall certify the date of birth of such student on the basis of his S.S.C. Examination or Transfer Certificate.

The Director, Students' Development shall notify the names of the Secretaries duly elected, representing the respective University Departments' Students Council and Students Council of each Affiliated College immediately or within 10 days from the date of issuance of notification for holding the first meeting and to hold the election therein of the Student Secretary.

- (f) In exceptional circumstances, the Vice-Chancellor may, by a notification, modify the schedule mentioned in the earlier paras,
- (g) The election of the Secretary shall be held by Ballot according to the system of single vote. In case of equality of votes, the Chairman of the respective Students' Council, shall decide by lots, which candidate is elected.

13 One third of the members of the Council shall constitute the quorum.

14 The Council shall meet at least once in every three months.

15 The term of the office of the nominated student member shall begin with effect from the date of nomination and shall extend up to the last date of the said academic year, unless he has, in the meantime, incurred any of the disqualifications specified by or under the Act, or has expired.

16 No student shall be eligible to be, or continue to be, a student member of the respective Students' Council, or any authority, or body or Committee of the University, unless he is enrolled as a full time student of Gondwana University, after attaining the age of 25 years. A student member of any authority / body / committee or the respective Students' Council shall cease to be such member. If such vacancy occurs during the academic year it shall be filled up for that academic year, in accordance with the procedure of nomination mentioned above.

17 The returning officer for the election of each council shall perform following duties for formation of the council.

- I) Declaration and display of preliminary electoral roll of the council on the notice board of the university/college.
- II) Objections of the students, if any, on the preliminary electoral of the council.
- III) Decision of the Vice-Chancellor or the principal on the objections of the students to the preliminary electoral.
- IV) Declaration and display of final electoral roll of the respective council on the notice board of the university or college.
- V) Date for organizing the first meeting of the respective council.

18. Following business shall be transacted in the first meeting of the council :-

- i) Calling nominations from the student members of the council for the post of secretary of the respective council (Annexure – I annexed with this Direction).
- ii) Scrutinee of nomination papers received from the student members of the council.
- iii) Declaration of the name/s of the validly nominated candidate/s.



- iv) Time to be provided for submitting notice of withdrawal of candidature from the election of the secretary of the respective council (Annexure – II annexed with this Direction).
- v) If there is only one candidate, he/she shall be declared elected secretary of the respective council.
- vi) If there are more than one candidates, ballot shall be distributed amongst them (Annexure – III annexed with this Direction).
- vii) Counting of votes for deciding :- 1) Total votes polled 2) Number of invalid votes 3) Number of valid votes and their division amongst the candidates.
- viii) Declaration of the name of winning candidate on the basis of majority of valid votes.

## **19 FUNCTIONS**

The functions of the Students' Councils shall be:

- i) Supervise and co-ordinate the various co-curricular activities of the students, namely:
  - a) Dance, b) Debate, c) Drama, d) Dramatics, etc.
- ii) Recommend to the the Principal / Vice-Chancellor. the allocations to be made for all the activities to be undertaken during the said year within financial estimates approved by the College Development committee/Senate.
- iii) Allocate the fund for different co-curricular activities.
- iv) Submit an annual report about the activities conducted during the year.
- v) Make recommendations to the Chairman regarding any matter affecting the corporate life and welfare of students' in general.
- vi) Make recommendations to the Principal/Vice-Chancellor for settling grievances of students.
- vii) Make recommendations to the Principal / Vice-Chancellor regarding facilities like library, laboratory, Students' common room and Auditorium, etc

Gadchiroli.

Date :- 21/12/2017

(Dr. N. V. Kalyankar)  
Vice-Chancellor

# GONDWANA UNIVERSITY, GADCHIROLI

Proforma of nomination for the election of the Secretary, by the student members of  
\* the university department students' council

Or

\* the Students' Council for affiliated college.

## Nomination Paper

I, .....

(Name of the Proposer)

# member of the Gondwana University department students' council or # member of  
the students' council for affiliated college.....

(Name of the College)

Propose Smt./Ku./Shri.....

As a candidate for the post of Secretary of the above mentioned council.

His/Her name is entered at Sr. No.....and my name is entered at Sr. No..... in the  
electoral roll for election to the Secretary of the above mentioned council.

Date : / /20--

Signature of the proposer:.....

Name of the proposer:.....

I, Smt./Ku./Shri.....

Second the above mentioned proposal. My Name is entered at Sr. No.....in the  
electoral roll for election to the secretary of the above mentioned council.

Date : / /20--

Signature of the seconder:.....

Name of the seconder:.....

I, Smt./Ku./Shri.....

assent to the above mentioned proposal for my candidature as a Secretary for the above  
mentioned Council.

Date : / /20--

Signature of the candidate:.....

Name of the candidate:.....

\* Tick any one, which is applicable, by the sign

# Tick any one, which is applicable, by the sign

**GONDWANA UNIVERSITY, GADCHIROLI**

Proforma for notice of withdrawal of the candidature from the election to the Secretary of

\* the Gondwana university department students' council

Or

\* the Students' Council for affiliated college.

**Notice of withdrawal**

\* To,

The Director of students' Development,  
Gondwana University, Gadchiroli  
OR

\* To,

The Principal,

.....(Name of the college)

Sir,

I had submitted my nomination for candidature to the post of Secretary of  
\* the Gondwana University department students' council

OR

\* the Students' council for affiliated college.

My nomination was declared as valid for the election to the post of Secretary and my name was declared as contesting candidate.

Now, I, Smt./Ku./Shri.....

(Name of the candidate)

do hereby submit the notice of withdrawal for withdrawing my candidature.

Date:     /     /

Signature of the candidate:- -----

Name of the Candidate:- -----

\*Tick any one from each pair by the sign  which is applicable

**GONDWANA UNIVERSITY, GADCHIROLI****Voting Paper**

- Election for the Secretary of \* the Gondwana University Department Students' Council  
 \* the students' council for the college affiliated with the Gondwana University.
- Election by the Student Members of the \* Gondwana University Department students' Council  
 \* Students' Council for the college affiliated with Gondwana University.

As per section 99 A read with section 67 of the Maharashtra Public Universities Act, 2016 .

Notes:- A Voting paper is invalid if,-

- a) no tick-mark is placed against the name of the candidate in the column provided for the said purpose. Or
- b) the tick-mark is placed outside the column provided for the voting purpose. Or
- c) the tick-mark is placed opposite the names of more than one candidate. Or
- d) it cannot be determined for which candidate the voter has recorded the vote. Or
- e) any mark is placed by the voter on the ballot by which he/she may afterwards be identified.  
 Or
- f) tick-mark is indicated in any ink other than blue ink. Or
- g) there is any scratching, overwriting or alteration in the ballot while tick-marking the ballot.

Sr. No.	Name of candidate	Tick-mark to any one candidate by the sign:- ✓
1	2	3

Sd/-  
Returning officer

\* Select the title as applicable.